

THE EXTRA POINT

BY JERRY ROBERTS



459 Moving Up in 2020 – Part 1

It's a crowded workplace and there are some challenges to standing out among your peers. Ahh, but there are also opportunities. If you're looking to move up, there are things you can do to increase your chances. I'm Jerry Roberts and today, we'll talk about some simple things you can do, right now, to add to your image in the organization and that can lead to some doors opening for you. That's up next on The Extra Point.

2020 is just a few weeks away. At this time every year I ask myself two questions. One, where do I want to be in my personal and professional lives at this time next year? Two, what must I do to give myself the best chance to get there. This is about taking complete responsibility for your own career.

In the next few days I'm going to unpack some ideas that will help you achieve what you want, whether you work in the private sector, government, or military. It doesn't matter what nationality you are or the country you work in. It's universal. It works everywhere.

This is about rebranding yourself as a doer, thinker, problem solver, team player, and major asset to your employer. It works if you're a manager and it works if you're the newest entry-level hire in the organization. Ready?

1. Give bigtime value to your job. If you had to write the check every two weeks for the work you accomplished in the preceding pay period, would you feel you were getting a bargain or being ripped off? To the extent you can, show up early and stay late. Stay motivated and get stuff done.

2. Be enthusiastic. It's contagious. So is negativity. Choose your virus well and be a carrier — every day. Eventually, the right people will notice.

3. Ask for more challenging work. Tell your

boss you have hopes of moving up and are very interested in any special projects you could take on. You could say, "Hey boss, if I can maintain quality and still find a way to get my workload done faster, freeing up maybe 30, 60, or 90 minutes a day, can I use that time on a project?"

If your direct supervisor can't think of anything, how would you feel about approaching their boss? That may make some people nervous and only you can decide, but it's a strategy that has worked for countless people.

4. Support your manager. Another way to use extra time you may be able to squeeze out is to say, "Hey boss, when I have extra time is there any job I can take off your plate to lighten your load a little?"

If your manager looks at you funny it's likely because they've never heard those words before. Just asking separates you from just about everybody else. You want another way to support your boss? Never get involved in talking behind their back, unless it's to praise them.

5. Be accountable. Admit mistakes, learn from them, and help others avoid them. When people are involved in finger-pointing and the blame game, you step up and say, "Look, what's done is done. Let's own it, fix the damage and move on." That's called leadership, even when you feel you don't have the title to back it up.

Tomorrow, we go a little deeper. 2020 is almost here. If you want to move up, we want to help.

That's The Extra Point. Get out there and make something good happen today. For 93.3 and the Ray Gibson Show, I'm Jerry Roberts.

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